

WATERFRONT PORT MELBOURNE



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EVENTS PACK

2018

About Waterfront Port Melbourne

- Located in one of the most exclusive areas of Melbourne and surrounded by breathtaking panoramic views of Port Philip Bay, Waterfront Seafood is the perfect choice for your special occasion....Renowned for our stylish decor and first class service, we will make your celebration memorable. Using only the finest produce from land to sea, you're sure to be impressed. With panoramic, opulent ocean vistas, a unique experience is typified in this perfect dining space. The ocean vista offers up a myriad of delightful spectacles that are sure to grant visitors a real appreciation of the ocean that touches Port Melbourne – This distinct restaurant area sits as a spectator on the ocean's movements whilst guests are given the chance to simultaneously dine in style. With opulent decor, and at the best position for all the port's views, the restaurant qualifies with excellence in uniting function parties together for an all-round quality port-side experience.

Corporate

The Waterfront Port Melbourne offers a selection spaces and areas to host any type of corporate event, seminar or party, dinner, product launch or simply to entertain clients. Nothing impresses more than our spectacular seafood platters.

The Chandelier Room on Level 1 can be booked for half or full day celebrations with catering. All Corporate needs are catered for so close to the CBD. The water views are unparalleled and provide a perfect space for networking and knowledge sharing. The Chandelier Room also works perfectly for end of financial year or Christmas parties.

The Pier room is a private dining room on the water, seating up 18 guests or 30 cocktails, you can entertain business associates in this world class venue and seal the deal.

Wedding

Your search for the most brilliant reception venue is over - The Chandelier Room at The Waterfront Port Melbourne has you elevated above the water on Station Pier. The view is stunning and we all know water has a calming effect so you will feel relaxed and totally revel in the joy of your wedding day. Frolic on the beach in front of your Photographer or on the Pier outside the venue for classic wedding day photos.

Our selection of mouth-watering menus will leave your guests in awe. The Chandelier Room seats up to 140 guests in elegance.

If a relaxed Beach House Style wedding is more your style you can book The Terrace with seating for up to 110 guests or up to 200 standing.

Ensuring your special Day runs smoothly and takes your breath away is our goal.

Canapé Options

A minimum of 20 people are required in order to hold a cocktail party at Waterfront Port Melbourne.

Below there are both hot and cold savoury options some being more substantial than others and then there are our dessert options.

Minimum of 7 items must be selected \$60 pp

Fresh Tasmanian oysters
Salt & pepper calamari with lemon aioli
Chicken skewers
Smoked salmon blini, dill crème fraîche
Seared prime beef fillet, mustard and horseradish cream on crouton
Sticky rice ball with goat's cheese & caramelised leek (v)
Tempura prawns with soy ginger glaze Mini prawn cocktail (gf)
Chicken drummettes
Vegetarian samosa
Lamb koftas

Additional canapés per piece

Chilled king prawns ½ KG OR KILO MP
Grilled king prawns ½ KILO OR KILO MP
Soft shell crabs \$15 PP
Mini Beef burgers \$7.00 pp
Goat cheese balls \$3.00 PP
Large fruit platters \$90 PP

SET MENU 1

\$65 a head for choice

\$60 a head for alternate menu

Entrée, choice of the following

Salt and pepper calamari, lemon and garlic aioli

Seared Canadian scallops, parsnip puree, tomato salsa (gf)

Spiced lamb koftas with cumin yoghurt

Main, choice of the following

Chicken Breast, infused with lemon, thyme, garlic & tarragon, sautéed spinach, mash

300 gms Porterhouse steak served medium, sautéed spinach, mash

Crispy skin salmon fillet with sautéed spinach, parsnip puree & seared scallop

Sides, to share

Thick cut chips, rosemary salt

Garden Salad

SET MENU 2

\$80 a head for choice menu

\$75 a head for alternate menu

Entrée, choice of the following

Salt and pepper calamari, lemon and garlic aioli

Seared Canadian scallops, parsnip puree, tomato salsa- (gf)

Spiced lamb koftas with cumin yoghurt

Main, choice of the following

Chicken Breast, infused with lemon, thyme, garlic & tarragon, sautéed spinach mash

300 gms Porterhouse steak served medium, sautéed spinach, mash

Crispy skin salmon fillet with sautéed spinach, parsnip puree & seared scallop

Sides, to share

Thick cut chips, rosemary salt

Garden Salad (gf.v)

Dessert, choice of the following

Mix Berry Brulee, pistachio biscotti

Sticky Date Pudding, with butterscotch sauce and vanilla ice-cream

SET MENU 3

\$100 a head for choice menu

\$95 a head for alternate menu

Entree, choice of the following

Tempura prawns with pickled cucumber and ponzu dressing

Creamy garlic prawns, broccolini, steam rice (gf)

Waterfront King Prawn's cocktail, chiffonnade of iceberg lettuce & cocktail sauce (gf)

Salt and pepper calamari with aioli

Main, choice of the following

Prawn risotto with mushrooms, broad beans, crème fraiche & basil pesto sauce (gf)

Crispy fried whole baby snapper with Vietnamese salad & chilli and lime dressing

Chicken breast, infused with lemon, thyme, garlic & tarragon, sauteed spinach, potato puree with red wine jus

400gms Rib Eye served medium, sauteed spinach potato puree with red wine jus

Sides to share

Sauteed spinach

Thick cut chips, rosemary salt (v)

Greek salad, cos lettuce, feta, tomato, baby olives, cucumber & red onion (gf.v)

Dessert, choice of the following

Mix berry brulee, pistachio biscotti

Sticky Date Pudding, with butterscotch sauce and vanilla ice-cream

Orange and almond cake with vanilla ice-cream

SET MENU 4

\$135 a head

Appetiser

6 Natural Oysters

Entree, choice of the following

Tempura prawns with pickled cucumber and ponzu dressing

Creamy garlic prawns, broccolini, steam rice (gf)

Waterfront King Prawn's cocktail, chiffonnade of iceberg lettuce & cocktail sauce (gf)

Salt and pepper calamari, lemon and garlic aioli

Main, choice of the following

Prawn risotto with mushrooms, broad beans, crème fraiche & basil pesto sauce (gf)

Crispy fried whole baby snapper with Vietnamese salad & chilli and lime dressing

Chicken Breast, infused with lemon, thyme, garlic & tarragon, sautéed spinach, mash

Crispy skin Salmon fillet, with sautéed spinach, parsnip puree & seared scallop

400g Rib Eye served medium, sautéed spinach, and mash with red wine jus

Sides, to share

Sautéed spinach (v)

Thick cut chips, rosemary salt (v)

Spinach salad, pear, parmesan & balsamic dressing

Dessert, choice of the following

Mix Berry Brulee, pistachio biscotti

Sticky Date Pudding, with butterscotch sauce and vanilla ice-cream

Orange and almond cake with vanilla ice-cream

Cheese plate to finish



Beverage Options

Our beverage options can be tailored to all occasions and needs whether it's an all-inclusive beverage package or on consumption from our wine list.

No BYO Strictly

ON CONSUMPTION

Your pre selection of wine will be charged per bottle.
You will be asked to pre select prior to your booking date:

Maximum of three beers One Sparkling/Champagne

Maximum of two white and two red

Please specify if you would like bottled water, spirits or cocktails to be offered.

All other beverages such as soft drinks, juice, coffee and tea will be offered to your guests and charged accordingly.

Waterfront Beverage Package

A set per person price for a specified duration.
Our packages include beer, wine, soft drink and juice.

Beer on tap
Boags Draught
Boags light bottles

Sparkling
White wine
Red wine

3 hours duration \$45.00 per person
3.5 hours duration \$50.00 per person
4 hours duration \$55.00 per person
4.5 hours duration \$60.00 per person
5 hours duration \$65.00 per person
5.5 hours duration \$70.00 per person
6 hours duration \$75.00 per person

Pier room

Holds 24 seated 30 standing POA

\$300 room charge for hire if doing a la carte menu



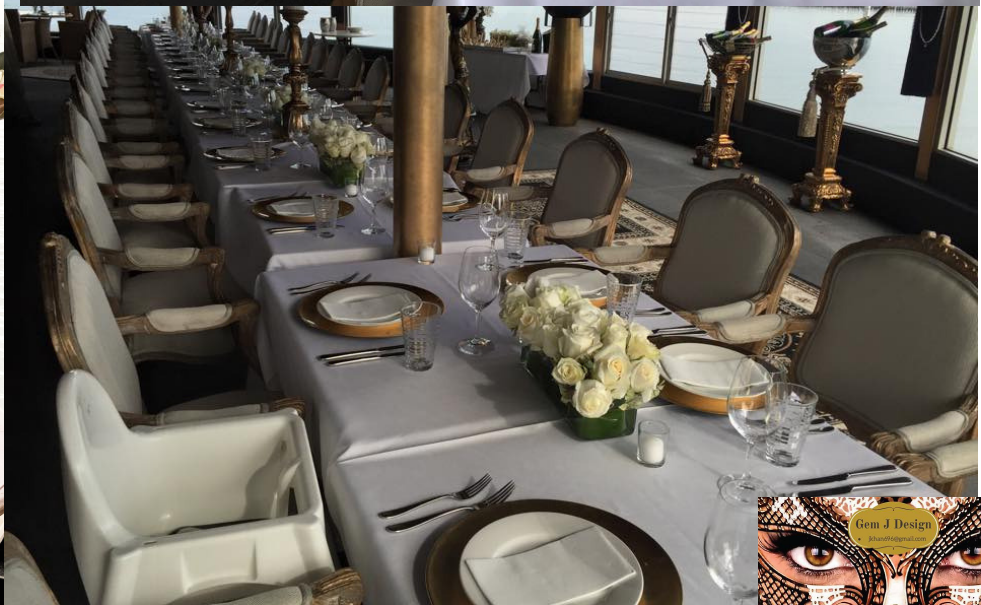
OCEAN ROOM

Holds up to 40 guests seated & 60 standing.



The Deck

Holds up to 70 guests seated & 110 standing.



THE TERRACE

Holds up to 110 guests seated, 180 standing



Main Dining

80 sitting 100 standing, or combined with The Deck, Ocean room and
Pier room 250 sit down and 300 stand up



Chandelier Room (UPSTAIRS)

Holds up to 140 guests seated, 220 standing





T & C's

Tentative Booking

Your booking will be considered tentative until a 50% of minimum spend deposit is paid.

All unconfirmed reservations will be automatically cancelled after a 3 day period. Your reservation is held tentatively until we receive your deposit together with signed acceptance of the Terms and Conditions, we do not make tentative reservation for December

Confirmation of your booking

A deposit of 50% of minimum spend is required within 7 days of making your booking. If this is not received on time, we reserve the right to cancel the booking to make the venue available to other clients. All events must be accepted by our Operational Manager prior to commencement.

All functions are quoted based on a minimum number. If your attendance falls below this number, we reserve the right to re-quote the per-head cost.

The final number is the amount charged to your function, even if numbers fall below this. If numbers increase, you will need to check with our Functions Coordinator to see if the increased numbers are possible and the increased function cost will be charged accordingly.

Food and Beverage

All menu and beverage selections are to be finalized 7 working days prior to your event date. Should your selections not be advised at this point your menu and beverage selection cannot be guaranteed to be available. All dietary requirements will be catered for individually by our Head Chef, special dietary requirements must be communicated to the restaurant 7 working days prior to the event. Management reserves the right to substitute menu items of a similar quality without notice, due to and not limited to, supplier shortages and seasonal changes.

All menus are seasonal and subject to change, some dishes may contain traces of nuts. Beverages are subject to availability.

If a wine is unavailable, we will substitute selected beverages with beverages of equal value.

Payment

We accept cash and all major credit cards. We do not provide credit. The contract signatory is liable to pay all money due under this Agreement.

Full payment of Mini-mum Spend, food bill, beverage packages and any additional items are required to be settled prior to the event commencement

Cancellation

Your deposit will be forfeited if you cancel your booking: •Less than 1 month prior to event – deposit forfeited •For bookings, within 6 months prior to your event – your deposit will be forfeited; however, we would be more than happy to transfer your booking details and planning to another date. •On Public Holidays, Long Weekends or Special Events.

Prices

All prices quoted are inclusive of GST. Prices and menus are subject to change. Every endeavor is made to Maintain our prices as originally quoted, however, Should any increases occur, we will notify you immediately.

Decorations

We are happy to accommodate any themes necessary for your function, however, no items are to be nailed, screwed, stapled or adhered to any of our surfaces or fixtures. Confetti or rice (or similar) is not allowed on the premises or near the surrounding grounds and adjoining pier area.

If any damage is caused to Waterfront Port Melbourne Venue due to decorations, the function signatory will be charged.

This amount will be charged within two days after the function date.

Smoking

A designated smoking area is located near the Cocktail Lounge. Smoking is not permitted on the Pier or within the venue under any circumstances.

Responsibility

Waterfront Port Melbourne Venue does not accept responsibility for damage or loss of any guest's property before, during or after a function.

All wedding/birthday gifts and any other personal belongings are asked to be collected at the conclusion of your function as we unfortunately do not have the facilities to store any of these items.

Duty of care

Waterfront Port Melbourne has a duty of care and as such has the right to refuse the service of alcohol to any person they deem to be intoxicated. Any person providing alcohol to the said guest will also be denied service and both (or all) persons will be asked to leave the premises immediately.

It is suggested that guests arrange for taxis to be ordered prior to the event to ensure prompt arrival for your service.

The function signatory is financially responsible for any damage caused to the property of Spice Lounge Port Melbourne.

All damage costs and any additional abnormal cleaning deemed necessary will be charged for at an hourly rate per staff member needed.

Fire and Safety

Exit doors must be free of blockages, such as display stands and screens. Exit doors must not be locked, and exit signs must be clearly visible.

Highly flammable materials are not permitted.

Live Entertainment & Security

All events which will be hosting live entertainment are required to have x 2 security guards present throughout the entire event.

Security will be proved by the venue at a rate

of \$45 per guard per hour

Confirmation Form

Booking Name: _____ Number of Guests: _____

Host Name: _____ Booking Date: _____ Time: _____

Business Phone: _____ Mobile: _____

Email: _____

Company: _____

Address: _____

Type of Event: _____

Requested Area: _____ Exclusive use: Yes No

Minimum Spend Agreed: _____

Set Menu Selected: 1____ 2____ 3____ 4____ Canapes _____

Beverage: On Consumption _____

Beverage Package number of hours: _____

A deposit of \$ _____ (minimum of 50% minimum spend is required January to November for all December bookings a minimum of 50% minimum spend is required) is accompanying this form to confirm my function booking.

Please tick method of payment: MasterCard _____ Visa _____ EFT _____

Cash EFT (for bank details please contact office)

I _____ acknowledge & accept these terms & conditions.

Signature: _____

I authorise Waterfront Port Melbourne to debit my credit card for the amount below.

Cardholder Name: _____ Amount: _____

Card Number: _____ Expiry: _____ CCV: _____

Cardholder Signature: _____